

**SHRI BINZANI CITY COLLEGE**  
**The Annual Quality Assurance Report (AQAR) 2017-18**

Part – A

AQAR for the year

2017-18

**I. Details of the Institution**

1.1 Name of the Institution

Shri Binzani City College

1.2 Address Line 1

Opp. Sakkardara Overbridge

Address Line 2

Umrer Road

City/Town

Nagpur

State

Maharashtra

Pin Code

440024

Institution e-mail address

sbct\_1@yahoo.co.in

Contact Nos.

0712-2745099

Name of the Head of the Institution:

Dr. (Mrs.) A. H. Sheikh

Tel. No. with STD Code:

0712- 2745099

Mobile:

9923388987

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B     | --   | 2002                  | 05 years        |
| 2       | 2 <sup>nd</sup> Cycle | B     | 2.83 | 2011                  | 05 years        |
| 3       | 3 <sup>rd</sup> Cycle | B++   | 2.87 | 2017                  | 05 years        |
| 4       | 4 <sup>th</sup> Cycle |       |      |                       |                 |

1.7 Date of Establishment of IQAC :DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2016-17 on 28/09/17
- ii. AQAR 2015-16 on 30/09/16

- iii. AQAR 2014-15 on 24/09/15
- iv. AQAR 2013-14 on 25/09/14
- v. AQAR 2012-13 on 26/09/13
- vi. AQAR 2011-12 on 30/09/12

### 1.9 Institutional Status

University **State**  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Not applicable

### 1.11 Name of the Affiliating University (for the Colleges)

Rashtrasant Tukdoji Maharaj  
Nagpur University, Nagpur

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

|                                          |                                 |                              |                                 |
|------------------------------------------|---------------------------------|------------------------------|---------------------------------|
| University with Potential for Excellence | <input type="text" value="No"/> | UGC-CPE                      | <input type="text" value="No"/> |
| DST Star Scheme                          | <input type="text" value="No"/> | UGC-CE                       | <input type="text" value="No"/> |
| UGC-Special Assistance Programme         | <input type="text" value="No"/> | DST-FIST                     | <input type="text" value="No"/> |
| UGC-Innovative PG programmes             | <input type="text" value="No"/> | Any other ( <i>Specify</i> ) | <input type="text" value="No"/> |
| UGC-COP Programmes                       | <input type="text" value="✓"/>  |                              |                                 |

## **2. IQAC Composition and Activities**

|                                                                   |                                 |
|-------------------------------------------------------------------|---------------------------------|
| 2.1 No. of Teachers                                               | <input type="text" value="05"/> |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="02"/> |
| 2.3 No. of students                                               | <input type="text" value="02"/> |
| 2.4 No. of Management representatives                             | <input type="text" value="02"/> |
| 2.5 No. of Alumni                                                 | <input type="text" value="02"/> |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="01"/> |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="01"/> |
| 2.8 No. of other External Experts                                 | <input type="text" value="01"/> |
| 2.9 Total No. of members                                          | <input type="text" value="16"/> |
| 2.10 No. of IQAC meetings held                                    | <input type="text" value="10"/> |

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC - Nil

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- IQAC initiated the observance of ‘No Vehicle Day’ once a week in the College Campus.
- IQAC motivated teachers to complete their Research work and contribute in International / National Journals.
- Since the College was due for Reaccreditation Cycle III by NAAC in the month of September 2017, IQAC initiated and handled the infrastructure development of the College.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

\* Attached Academic calendar

2.15 Whether the AQAR was placed in statutory body : Yes

Management  Syndicate  Any other body

Provide the details of the action taken

The suggestions and recommendations of the management, the core committee of IQAC and LMC were followed for preparation of the final draft of the AQAR.

**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--------------------------------------------|-------------------------------------|----------------------------------------------------|
| PhD                    | 3                             | --                                         | 3                                   | --                                                 |
| PG                     | 4                             | --                                         | 3                                   | --                                                 |
| UG                     | 4                             | --                                         | 3                                   | --                                                 |
| PG Diploma             | --                            | --                                         | --                                  | --                                                 |
| Advanced Diploma       | --                            | --                                         | --                                  | --                                                 |
| Diploma                | 2                             | --                                         | --                                  | 2                                                  |
| Certificate            | 2                             | --                                         | --                                  | 2                                                  |
| Others                 | 2                             | --                                         | --                                  | 2                                                  |
| <b>Total</b>           | <b>17</b>                     | <b>--</b>                                  | <b>9</b>                            | <b>6</b>                                           |
| Interdisciplinary      | --                            | --                                         | --                                  | --                                                 |
| Innovative             | --                            | --                                         | --                                  | --                                                 |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- The College is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. It follows the curricula for UG and PG of the University. Under that:
- UG classes have Core and Elective options
- MA (Pol. Sci.) has CBCS. M.A. I Sem & II Sem three papers are core and one paper is Elective. In M.A. III & IV Semester two papers are core, one is Elective and one is choose by Foundation. Based on the choice of the subjects the points get credited.
- M.A. (English) has CBCS. There are two compulsory papers for all the four semester and the rest of the two have options. Based on the choice of the subjects the points get credited.
- M.A. (Marathi) has CBCS. M.A. I Sem & II Sem two papers are core and two papers are Elective. M.A. III Sem & IV Sem two papers core, one Elective and one Foundation group. Based on the choice of the subjects the points get credited.
- M.Com. has CBCS. There are four papers in the I & II Semester are core. Semester III & Semester IV, two papers are core, one foundation and one elective group. Based on the choice of the subjects the points get credited.

(ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 4 - PG, 4 - UG       |
| Trimester | --                   |
| Annual    | --                   |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*(Analysis of Feedback in ANNEXURE i)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

|                                    |       |                  |                      |            |        |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
|                                    | 17    | 08               | 09                   | --         | --     |

2.2 No. of permanent faculty with Ph.D.

|                                                                           |                  |    |                      |    |            |    |        |    |       |    |
|---------------------------------------------------------------------------|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors |    | Associate Professors |    | Professors |    | Others |    | Total |    |
|                                                                           | R                | V  | R                    | V  | R          | V  | R      | V  | R     | V  |
|                                                                           | --               | 05 | --                   | -- | --         | -- | --     | -- | --    | 05 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

For Granted Sections : 19

For Non Granted Sections : 19

2.5 Faculty participation in conferences and symposia:

|                  |                     |                |             |
|------------------|---------------------|----------------|-------------|
| No. of Faculty   | International level | National level | State level |
| Attended         | --                  | 11             | 03          |
| Presented papers | --                  | 06             | 01          |
| Resource Persons | --                  | 06             | 01          |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT was used in teaching
- Films based on the syllabus of Literature were screened.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Unit Tests
- Viva Voce
- Open-book Exam

2.9 No. of faculty members involved in curriculum Restructuring / revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

1. Total No. of students appeared :

| Sr. No. | Class                    | 2017-2018 |       |       |
|---------|--------------------------|-----------|-------|-------|
|         |                          | Boys      | Girls | Total |
| 1.      | B.A. Part I              | 50        | 70    | 120   |
| 2.      | B.A. Part II             | 26        | 30    | 56    |
| 3.      | B.A. Part III            | 22        | 39    | 61    |
| 4.      | M.A. Part I (Pol.Sc.)    | 43        | 37    | 80    |
| 5.      | M.A. Part II (Pol.Sc.)   | 22        | 33    | 55    |
| 6.      | M.A. Part I (Marathi)    | 13        | 59    | 72    |
| 7.      | M.A. Part II (Marathi)   | 05        | 12    | 17    |
| 8.      | M.A. Part I (English)    | 10        | 24    | 34    |
| 9.      | M.A. Part II (English)   | --        | 16    | 16    |
| 10.     | B.COM. Part I (Mar)      | 50        | 70    | 120   |
| 11.     | B.COM. Part I (Eng) - A  | 35        | 85    | 120   |
| 12.     | B.COM. Part I (Eng) - B  | 33        | 67    | 100   |
| 13.     | B.COM. Part II (Mar)     | 25        | 60    | 85    |
| 14.     | B.COM. Part II (Eng) - A | 28        | 89    | 117   |
| 15.     | B.COM. Part II (Eng) - B | 23        | 52    | 75    |



|     |                            |            |             |             |
|-----|----------------------------|------------|-------------|-------------|
| 16. | B.COM. Part III (Mar)      | 24         | 44          | 68          |
| 17. | B.COM. Part III (Eng) - A  | 27         | 72          | 99          |
| 18. | B.COM. Part III (Eng) - B  | 19         | 52          | 71          |
| 19. | M.COM. Part I (Mar. Med.)  | 20         | 60          | 80          |
| 20. | M.COM. Part II (Mar. Med.) | 18         | 28          | 46          |
| 21. | M.COM. Part I (Eng. Med.)  | 17         | 62          | 79          |
| 22. | M.COM. Part II (Eng. Med.) | 15         | 41          | 56          |
| 23. | B.C.C.A. Part I            | 30         | 27          | 57          |
| 24. | B.C.C.A. Part II           | 17         | 14          | 31          |
| 25. | B.C.C.A. Part III          | 08         | 27          | 35          |
| 26. | B.B.A. Part I              | 45         | 27          | 72          |
| 27. | B.B.A. Part II             | 08         | 06          | 14          |
| 28. | B.B.A. Part III            | 06         | 06          | 12          |
|     | <b>Total</b>               | <b>639</b> | <b>1209</b> | <b>1848</b> |

2. Result of University Examinations :

| Sr. No. | Class                                         | No. of students Appeared | 2017-18 Passed | Percentage of Pass 2017-18 |
|---------|-----------------------------------------------|--------------------------|----------------|----------------------------|
| 1.      | B.A. PART I (1 <sup>st</sup> Sem.)            | 112                      | 17             | 15.18                      |
| 2.      | B.A. PART I (2 <sup>nd</sup> Sem.)            | 88                       | 18             | 20.45                      |
| 3.      | B.A. PART II (3 <sup>rd</sup> Sem.)           | 51                       | 08             | 15.39                      |
| 4.      | B.A. PART II (4 <sup>th</sup> Sem.)           | 47                       | 13             | 27.66                      |
| 5.      | B.A. PART III                                 | 61                       | 25             | 40.98                      |
| 6.      | M.A. PART I (POL.SC) (1 <sup>st</sup> Sem.)   | 78                       | 49             | 63.64                      |
| 7.      | M.A. PART I (POL.SC) (2 <sup>nd</sup> Sem.)   | 63                       | 48             | 77.78                      |
| 8.      | M.A. PART II (POL.SC) (3 <sup>rd</sup> Sem.)  | 54                       | 47             | 83.33                      |
| 9.      | M.A. PART II (POL.SC) (4 <sup>th</sup> Sem.)  | 50                       | 44             | 86.00                      |
| 10.     | M.A. PART I (MARATHI) (1 <sup>st</sup> Sem.)  | 74                       | 56             | 75.68                      |
| 11.     | M.A. PART I (MARATHI) (2 <sup>nd</sup> Sem.)  | 67                       | 64             | 95.52                      |
| 12.     | M.A. PART II (MARATHI) (3 <sup>rd</sup> Sem.) | 16                       | 13             | 81.25                      |
| 13.     | M.A. PART II (MARATHI) (4 <sup>th</sup> Sem.) | 15                       | 10             | 66.67                      |
| 14.     | M.A. PART I (ENGLISH) (1 <sup>st</sup> Sem.)  | 31                       | 13             | 32.25                      |
| 15.     | M.A. PART I (ENGLISH) (2 <sup>nd</sup> Sem.)  | 26                       | 17             | 65.38                      |

|     |                                                 |     |     |       |
|-----|-------------------------------------------------|-----|-----|-------|
| 16. | M.A. PART II (ENGLISH) (3 <sup>rd</sup> Sem.)   | 16  | 08  | 50.00 |
| 17. | M.A. PART II (ENGLISH) (4 <sup>th</sup> Sem.)   | 14  | 08  | 57.14 |
| 18. | B.COM. PART I (Mar) (1 <sup>st</sup> Sem.)      | 118 | 46  | 38.98 |
| 19. | B.COM. PART I (Mar) (2 <sup>nd</sup> Sem.)      | 106 | 41  | 38.67 |
| 20. | B.COM. PART I (Eng) - A (1 <sup>st</sup> Sem.)  | 120 | 89  | 74.16 |
| 21. | B.COM. PART I (Eng) - A (2 <sup>nd</sup> Sem.)  | 119 | 92  | 77.31 |
| 22. | B.COM. PART I (Eng) - B (1 <sup>st</sup> Sem.)  | 94  | 50  | 53.19 |
| 23. | B.COM. PART I (Eng) - B (2 <sup>nd</sup> Sem.)  | 89  | 53  | 59.55 |
| 24. | B.COM. PART II (Mar) (3 <sup>rd</sup> Sem.)     | 84  | 34  | 40.47 |
| 25. | B.COM. PART II (Mar) (4 <sup>th</sup> Sem.)     | 82  | 36  | 43.90 |
| 26. | B.COM. PART II (Eng) - A (3 <sup>rd</sup> Sem.) | 115 | 85  | 73.91 |
| 27. | B.COM. PART II (Eng) - A (4 <sup>th</sup> Sem.) | 115 | 100 | 86.95 |
| 28. | B.COM. PART II (Eng) - B (3 <sup>rd</sup> Sem.) | 75  | 55  | 73.33 |
| 29. | B.COM. PART II (Eng) - B (4 <sup>th</sup> Sem.) | 75  | 58  | 77.33 |
| 30. | B.COM. PART III (Mar)                           | 68  | 37  | 54.41 |
| 31. | B.COM. PART III (Eng) – A                       | 99  | 76  | 76.76 |
| 32. | B.COM. PART III (Eng) – B                       | 69  | 44  | 63.76 |
| 33. | M.COM. PART I (1 <sup>st</sup> Sem.) (Mar.)     | 77  | 42  | 55.00 |
| 34. | M.COM. PART I (2 <sup>nd</sup> Sem.) (Mar.)     | 69  | 44  | 64.70 |
| 35. | M.COM. PART II (3 <sup>rd</sup> Sem.) (Mar.)    | 46  | 28  | 59.18 |
| 36. | M.COM. PART II (4 <sup>th</sup> Sem.) (Mar.)    | 44  | 40  | 90.90 |
| 37. | M.COM. PART I (1 <sup>st</sup> Sem.) (Eng.)     | 79  | 63  | 79.74 |
| 38. | M.COM. PART I (2 <sup>nd</sup> Sem.) (Eng.)     | 71  | 61  | 83.33 |
| 39. | M.COM. PART II (3 <sup>rd</sup> Sem.) (Eng.)    | 55  | 37  | 67.27 |
| 40. | M.COM. PART II (4 <sup>th</sup> Sem.) (Eng.)    | 54  | 43  | 79.62 |
| 41. | B.C.C.A. PART I (1 <sup>st</sup> Sem.)          | 52  | 11  | 22.44 |
| 42. | B.C.C.A. PART I (2 <sup>nd</sup> Sem.)          | 42  | 22  | 55.65 |
| 43. | B.C.C.A. PART II (3 <sup>rd</sup> Sem.)         | 31  | 17  | 54.84 |
| 44. | B.C.C.A. PART II (4 <sup>th</sup> Sem.)         | 30  | 16  | 55.17 |
| 45. | B.C.C.A. PART III                               | 34  | 32  | 94.12 |
| 46. | B.B.A. PART I (1 <sup>st</sup> Sem.)            | 70  | 17  | 24.29 |
| 47. | B.B.A. PART I (2 <sup>nd</sup> Sem.)            | 57  | 16  | 28.07 |

|     |                                       |    |    |       |
|-----|---------------------------------------|----|----|-------|
| 48. | B.B.A. PART II (3 <sup>rd</sup> Sem.) | 14 | 06 | 42.86 |
| 49. | B.B.A. PART II (4 <sup>th</sup> Sem.) | 08 | 04 | 50.00 |
| 50. | B.B.A. PART III                       | 12 | 10 | 83.33 |

3. Students securing First Division in University Examination – 2018 :

| Sr. No. | Class                    | Total No. of Students |
|---------|--------------------------|-----------------------|
| 1.      | B.A. – III               | 03                    |
| 2.      | B.Com. – III (Mar. Med.) | 03                    |
| 3.      | B.Com. – III (Eng. Med.) | 16                    |
| 4.      | M.A. – II (Pol.Sci.)     | 34                    |
| 5.      | M.A. – II (Marathi)      | 05                    |
| 6.      | M.A. – II (English)      | 03                    |
| 7.      | M.Com. – II (Eng. Med.)  | 20                    |
| 8.      | M.Com. – II (Mar. Med.)  | 09                    |

4. Students securing Distinctions in various subjects in University Examination – 2018 :

| Sr. No. | Class                                          | Total No. of Students |
|---------|------------------------------------------------|-----------------------|
| 1.      | B.A. – I (1 <sup>st</sup> Sem.)                | 05                    |
| 2.      | B.A. – I (2 <sup>nd</sup> Sem.)                | 05                    |
| 3.      | B.A. – II (3 <sup>rd</sup> Sem.)               | 04                    |
| 4.      | B.A. – II (4 <sup>th</sup> Sem.)               | 04                    |
| 5.      | B.A. – III                                     | 08                    |
| 6.      | B.Com. – I (Mar. Med.) (1 <sup>st</sup> Sem.)  | 11                    |
| 7.      | B.Com. – I (Mar. Med.) (2 <sup>nd</sup> Sem.)  | 27                    |
| 8.      | B.Com. – II (Mar. Med.) (3 <sup>rd</sup> Sem.) | 03                    |
| 9.      | B.Com. – II (Mar. Med.) (4 <sup>th</sup> Sem.) | 02                    |
| 10.     | B.Com. – III (Mar. Med.)                       | 13                    |
| 11.     | B.Com. – I (Eng. Med.) (1 <sup>st</sup> Sem.)  | 74                    |
| 12.     | B.Com. – I (Eng. Med.) (2 <sup>nd</sup> Sem.)  | 87                    |
| 13.     | B.Com. – II (Eng. Med.) (3 <sup>rd</sup> Sem.) | 13                    |
| 14.     | B.Com. – II (Eng. Med.) (4 <sup>th</sup> Sem.) | 23                    |
| 15.     | B.Com. – III (Eng. Med.)                       | 28                    |

|     |                                           |    |
|-----|-------------------------------------------|----|
| 16. | M.A. (Pol.Sci.) (4 <sup>th</sup> Sem.)    | 10 |
| 17. | M.A. (Marathi) (4 <sup>th</sup> Sem.)     | 06 |
| 18. | M.Com. (Mar. Med.) (4 <sup>th</sup> Sem.) | 51 |
| 19. | M.Com. (Eng. Med.) (4 <sup>th</sup> Sem.) | 65 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC prepares Academic Calendar at the beginning of the session.
- By planning the Time table.
- By taking annual Feedback of the students regarding teaching, administration, infrastructure and library.
- By organising ICT Classes.
- By monitoring Guest Lectures, Study Tours, Industrial visits and workshops by assessing the current needs of the students.

2.13 Initiatives undertaken towards faculty development :

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|------------------------------------------------|-------------------------------------|
| Refresher courses                              | 01                                  |
| UGC – Faculty Improvement Programme            | 02                                  |
| HRD programmes                                 | 01                                  |
| Orientation programmes                         | 01                                  |
| Faculty exchange programme                     | ---                                 |
| Staff training conducted by the university     | ---                                 |
| Staff training conducted by other institutions | ---                                 |
| Summer / Winter schools, Workshops, etc.       | ---                                 |
| Others                                         | ---                                 |

2.14 Details of Administrative and Technical staff :

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|------------------------------------------------------|----------------------------------------|
| Administrative Staff | 05                            | 04                         | --                                                   | --                                     |
| Technical Staff      | 03                            | --                         | --                                                   | --                                     |
| Peons                | 02                            | 02                         | --                                                   | --                                     |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC provided 8 PCs to the Research Scholars in the Reading Room of the Library for their research.
2. M.Com. II students Research project students are encouraged to research on the current topics so that it would be beneficial.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | --        | --      | --         | --        |
| Outlay in Rs. Lakhs | --        | --      | --         | --        |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | --        | --      | --         | --        |
| Outlay in Rs. Lakhs | --        | --      | --         | --        |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 09            | 04       | 01     |
| Non-Peer Review Journals | --            | 01       | --     |
| e-Journals               | --            | --       | --     |
| Conference proceedings   | --            | 04       | --     |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project                                                          | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--------------------------------------------------------------------------------|---------------|----------------------------|------------------------|----------|
| Major projects                                                                 | --            | --                         | --                     | --       |
| Minor Projects                                                                 | --            | --                         | --                     | --       |
| Interdisciplinary Projects                                                     | --            | --                         | --                     | --       |
| Industry sponsored                                                             | --            | --                         | --                     | --       |
| Projects sponsored by the University/ College                                  | --            | --                         | --                     | --       |
| Students research projects<br><i>(other than compulsory by the University)</i> | --            | --                         | --                     | --       |
| Any other(Specify)                                                             | --            | --                         | --                     | --       |
| Total                                                                          | --            | --                         | --                     | --       |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              | --            | --       | --    | --         | --      |
| Sponsoring agencies | --            | --       | --    | --         | --      |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | --     |
|                | Granted | --     |
| International  | Applied | --     |
|                | Granted | --     |
| Commercialised | Applied | --     |
|                | Granted | --     |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 03    | --            | --       | --    | 03         | --   | --      |

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Yoga day.
- Tree Plantation on foundation day.
- Sadbhavana Diwas.
- Foundation day of Rashtriya Sewa Yojana.

- Swachhata Rally.
- Mock Drill and awareness drive of disaster management.
- Constitution Day.
- The Blood Donation Camp.
- Rasta Suraksha Abhiyan.
- Yuvarang – 2018
- Inter Collegiate Competitions :- Poster
- Youth fest spandan 2018
- Vachan Prerna Din
- Kranti Diwas
- Dr. Babasaheb Ambedkar Mahaparinirvan Day.
- Kargil Vijay Diwas
- Chhatrapati Shivaji Jayanti
- Shahid Diwas
- Career Guidance and Placement Cell
- Life Skill and Soft Skill Cell.
- International Woman's day.

### **Criterion – IV**

#### **4. Infrastructure and Learning Resources**

##### 4.1 Details of increase in infrastructure facilities:

| Facilities                                                                  | Existing | Newly created | Source of Fund     | Total                |
|-----------------------------------------------------------------------------|----------|---------------|--------------------|----------------------|
| Campus area                                                                 | 24 acres | --            | --                 | 1 campus of 24 acres |
| Class rooms                                                                 | 23       | --            | College Management | 23                   |
| Laboratories                                                                | 03       | --            | Fees from students | 03                   |
| Seminar Halls                                                               | 01       | --            | Fees from students | 01                   |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 79       | 07            | College Management | 3,20,000/-           |
| Value of the equipment purchased during the year (Rs. in Lakhs)             | 0        | 0             | 0                  | 0                    |
| Others                                                                      | --       | --            | --                 | --                   |



#### 4.2 Computerization of administration and library

Library is automated with Libman Software office house keeping operations are automated with CMS software.

#### 4.3 Library services:

|                  | Existing |           | Newly added |                          | Total |           |
|------------------|----------|-----------|-------------|--------------------------|-------|-----------|
|                  | No.      | Value     | No.         | Value                    | No.   | Value     |
| Text Books       | 29010    | 40,38,123 | 1034        | 2,46,000                 | 39044 | 42,84,123 |
| Reference Books  | 9020     | 5,23,140  | --          | --                       | 9020  | 5,23,140  |
| e-Books          | --       | --        | --          | --                       | --    | --        |
| Journals         | 20       | 1,00,000  | 02          | 20,682<br>(Renewal Fees) | 22    | 1,20,682  |
| e-Journals       | --       | --        | --          | --                       | --    | --        |
| Digital Database | 01       | 5,000     | --          | 5000<br>(Renewal Fees)   | 01    | 5,000     |
| CD & Video       | 103      | --        | --          | --                       | 103   | --        |
| Others (specify) | --       | --        | --          | --                       | --    | --        |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 62              | 49            | All      | All              | 03               | 06     | 04          | --     |
| Added    | --              | --            | --       | --               | --               | --     | --          | --     |
| Total    | 62              | 49            | All      | All              | 03               | 06     | 04          | --     |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Students were given training to use library software and to browse N-LIST.

#### 4.6 Amount spent on maintenance in lakhs :

|                                          |                    |
|------------------------------------------|--------------------|
| i) ICT                                   | 1,34,189/-         |
| ii) Campus Infrastructure and facilities | 17,84,000/-        |
| iii) Equipments                          | 3,20,000/-         |
| iv) Others                               | --                 |
| <b>Total :</b>                           | <b>22,38,189/-</b> |

Every year college management spends the needed amount for Infrastructure Development.

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- College also conduct orientation sessions for the newly admitted students. Encourage to participate in various activities.
- Provide counselling, consultation and individual assessment is also done.
- Students are encouraged to participate in NCC, NSS, Adult Education and Cultural activities.

#### 5.2 Efforts made by the institution for tracking the progression

- Result evaluation, language lab to enhance proficiency.
- Faculty involment through counselling system.
- Feedback from the students.
- Regular meetings and monitoring.
- Individual Departments by the suggestion of IQAC try to keep track of the progress of the students.

#### 5.3 (a) Total Number of students

| UG   | PG  | Ph. D.     |         | Others |
|------|-----|------------|---------|--------|
|      |     | Registered | Awarded | COC    |
| 1445 | 403 | 14         | 01      | 379    |

(b) No. of students outside the state

00

(c) No. of international students

00

| No  | %     |
|-----|-------|
| 639 | 34.57 |

Women

| No   | %     |
|------|-------|
| 1209 | 65.42 |

| Last Year |     |     |     |                       |       | This Year |     |     |     |                       |       |
|-----------|-----|-----|-----|-----------------------|-------|-----------|-----|-----|-----|-----------------------|-------|
| General   | SC  | ST  | OBC | Physically Challenged | Total | General   | SC  | ST  | OBC | Physically Challenged | Total |
| 182       | 258 | 136 | 935 | 03                    | 1511  | 183       | 258 | 138 | 937 | --                    | 1516  |

Demand ratio

1: 2.15

Dropout %

39.23%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

--

No. of students beneficiaries

--

### 5.5 No. of students qualified in these examinations

|             |                                 |           |                                 |      |                                 |        |                                 |
|-------------|---------------------------------|-----------|---------------------------------|------|---------------------------------|--------|---------------------------------|
| NET         | <input type="text" value="02"/> | SET/SLET  | <input type="text" value="02"/> | GATE | <input type="text" value="--"/> | CAT    | <input type="text" value="--"/> |
| IAS/IPS etc | <input type="text" value="--"/> | State PSC | <input type="text" value="--"/> | UPSC | <input type="text" value="--"/> | Others | <input type="text" value="02"/> |

### 5.6 Details of student counselling and career guidance

- Academic Counselling
- Career Counselling and Guidance
- Psycho-Social Counselling
- Establishment of Career Guidance Cell in the college
- Seminars, Workshops expert lectures organised.

No. of students benefitted

### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 05                              | 55                              | 03                        | --                        |

### 5.8 Details of gender sensitization programmes

- Women Cell and Anti-Sexual Harassment Cell are working smoothly for gender sensitization the aim is to sensitize regarding gender and prevent sexual harassment.
- Programmes organized on gender sensitization on International Women's Day.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

|                                                                      | Number of students | Amount         |
|----------------------------------------------------------------------|--------------------|----------------|
| Financial support from institution                                   | --                 | --             |
| Financial support from government                                    | 1200               | Rs 34,02,441/- |
| Financial support from other sources                                 | --                 | --             |
| Number of students who received International/ National recognitions | --                 | --             |

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students redressed (if any) :

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

|                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Vision</b></p> <p><b>Mission</b></p> | <p>- Our Vision is to develop this Institution into an excellent Centre of Education for Humanities, Commerce and Management. To serve the literary, entrepreneurial, moral, physical, managerial, social, cultural, sports, and employment-oriented education as per the need of the city of Nagpur and outside. We also desire to promote research and ICT in education to inculcate global competence among students. We are committed to excellence in education and make the students self-reliant and responsible members of the society.</p> <p>- The Mission of the college is to look into an work for the welfare of the students. The mission statement reads ‘Tatsukhsukhitwam’ (Our welfare lies in the welfare of the students). We believe that the students are at the pivot and the teachers and the Management are only instrumental. The Institution aims that providing affordable quality education to the cross-section of society, catering to diverse needs and inculcating global competencies.</p> |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

#### 6.2 Does the Institution has a management Information System

|                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>The Local Management Committee (LMC) consists of representatives from the Management, teaching and non-teaching staff along with the Principal as an ex-officio Secretary. LMC guided in planning, monitoring and evaluating mechanism regarding administrative and academic process.</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The Institute follows curriculum designed by RTM Nagpur University, Nagpur.

- Three teachers are members of Board of Studies in RTM Nagpur University
- The curriculum is assimilated in the college via life skills based courses, career-oriented programs, Sports and cultural activities.
- Considerable portion of the curriculum is taught through PPTs.
- Well equipped Library, Inter Library Loan facility
- Board of Members help out the other in realizing the outcome of curricula
  
- The dept of Political Science has framed the curriculum of foundation and certificate course of Human Rights and Value Education.
- Higher Learning and Education Programme and Entry in Services and Coaching Classes.
- Dept. of English developed the curriculum of UGC sponsored certificate, diploma and advanced diploma Career Oriented Programme of Communication Skills and Personality Development.
- The dept. of Computer Application designed the curriculum of UGC sponsored Certificate, Diploma and Advance Diploma Career Oriented Programme of E-Commerce and Web-Designing.

### 6.3.2 Teaching and Learning

- Teaching and Learning are more student centric.
- Providing LCD Projectors in four classrooms and in the computer laboratory.
- Facilities like INFLIBNET and Internet for teachers and students.
- Maintenance of teachers diary and attendance register.
- Encourage the faculty for attending and organising conferences / seminars / workshops.

### 6.3.3 Examination and Evaluation

The College follows the procedure of RTM Nagpur University.

- Final year Commerce students and PG students appear for Viva Voce and give Presentations through PPTs.
- The students are evaluated on the basis of their performance and participation in the departmental activities and their cognitive responses in the class.

### 6.3.4 Research and Development

- Recognized Centre for Higher Learning and Research in the subjects of Political Science, Commerce and English
- Generating awareness amongst the faculty members in publishing books related to their research topics.
- Motivation to faculty members for publication in National and International Journals.

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- The Central library is partially computerized and equipped with latest Software for smooth functioning of the library.
- The Central Library has 48064 books, 22 journals, 07 Magazines and 14 newspapers
- The College has provided personal ID to Faculty members for accessing INFLIBNET / N-List site
- The library has 8 computers with internet facility for Research Scholars.
- The Library has spacious and comfortable sitting arrangement.

### **6.3.6 Human Resource Management**

- Institution recruits faculty members and non-teaching staff as per guidelines provided by the RTM University and state Govt.
- Regular performance Appraisal and time bound promotion on the basis of Academic Performance Indicator (API) score based on PBAS.
- Orientation and refresher courses for professional development of faculty members.
- Computer hardware and software training to non-teaching staff.
- Time-bound promotion to non-teaching staff, as per rules of State Government.

### **6.3.7 Faculty and Staff Recruitment**

- The University Special Cell's permission is sought to fill the posts for specific categories on the basis of the backlog and roaster. The sanctioned posts are advertised in the National Dailies after clearance from the concerned office.
- After getting approval from the selection committee, the candidates are selected in order of performance
- For self financed UG and PG courses, the institution appoints Ad-hoc and Contributory teachers as per the provision of the University Act.

### **6.3.8 Industry Interaction / Collaboration**

- The college has signed an MOU with Tata Consultancy Services (TCS) in October 2013. Fifteen students have been selected in the recruitment drive held by TCS till now.
- Industry visits are arranged for the interaction of students with industry personal.

### **6.3.9 Admission of Students**

- The Admission process for UG & PG begins immediately after the declaration of State Board and University Results. College gets students from different background of the City and nearby rural areas. Criteria adopted for admitting students is as per directives of RTM Nagpur University, Nagpur
- The students are admitting to the various courses on the basis of their academic performance and choice. There is a provision of spot admission for these students who secure 60% and above marks.

## 6.4 Welfare Schemes for

### 1. Teaching Staff & Non-teaching Staff:

- The College has Credit Cooperative Society which offers loans for various purposes
- Provision of Medical Reimbursement, Maternity/Paternity leave as per State Govt rules
- Special consideration in admission to ward of Staff members
- Staff Quarters are available to the Teaching & Non Teaching Staff for residential purposes

### 2. Students

- Canteen Facility
- Gymnasium
- Grievance Redressal Cell
- Students Council
- Facility of providing Text Books to Students till their examination

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                                    | Internal |                  |
|----------------|----------|------------------------------------|----------|------------------|
|                | Yes/No   | Agency                             | Yes/No   | Authority        |
| Academic       | Yes      | Jt. Director, H.E. Nagpur          | Yes      | A. S. Dani & Co. |
| Administrative | Yes      | Auditor & Accounts General of Mah. | Yes      | A. S. Dani & Co. |

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University has adopted Semester Pattern for BA & B.Com. from 2016-17 and PG courses in Arts & Commerce faculty.
- A scheme of marking is framed for theory and practical, internal assessment & projects. The University introduced transparent system by providing photocopy of the valued answer book.
- As per the directives of University, the college conducts the unit test, viva-voce etc. for assessment and evaluation of students.

#### **6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

- The University has a provision of according autonomy status to affiliated colleges. There are no clear cut guidelines from affiliating university about financial and academic autonomy

#### **6.11 Activities and support from the Alumni Association**

The Alumni Association meets annually to chalk out the plans for the session.

- One of the Alumni of the College, Shri Swapnil Khare contributed in choreographing the dances of the students participating in the dance competitions free of cost.
- Shri Suresh Pichhode took Self Defense classes for the girl students free of cost.

#### **6.12 Activities and support from the Parent – Teacher Association**

The Parents – Teachers Association meets annually to discuss the various activities undertaken by the college and collect feedback regarding their suggestions. An Executive Committee is formed on the occasion which gives suggestions for the improvement of the teaching –learning process, Curricular aspects and infrastructural development.

Accordingly, the parents wanted TALLY course for the Commerce students to be started in the college. They also wanted extra coaching for the slow learners of English subjects. The students should be given a platform to develop public speaking.

#### **6.13 Development programmes for support staff**

Nil

#### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

- RTM Nagpur University has made Environmental Education a compulsory subject for the second year students of all the faculties to spread awareness about environment.
- College organizes Tree Plantation and Campus cleaning under NSS/NCC activities.
- College created an artificial water tank for the immersion of Ganesh idols during Ganesh Festival to save the environment.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Vending machine in girl's Rest room
- The College replaced tubelights with LED bulbs thereby affecting the consumption of electricity.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

To include national pride, health consciousness, gender awareness and cleanliness, the college organized various programs throughout the year. The college has active NSS, NCC, Adult Education Cell, Sports & Cultural Department. Through them regular activities marked the entire year.

- 1) Programs like Republic Day, Kranti Divas, Shahid Divas, Shivaji Maharaj Jayanti, Savitribai Fule Jayanti, Vachan Prerna Divas, Mahaparinirvan Din, Aidanji Binzani Lecture, Sundar Vadivivad Spardha, etc., were organized according to the Academic Calendar.
- 2) Blood donation Camp, Medical & Physical Tests were conducted for all the students.
- 3) A workshop was organized at the beginning of the year for PG students of Political Science to discuss the method of quality enhancement in Higher Education.
- 4) Industrial Visits for Commerce students were organized to TATA HITACHI & INDOVERTH.
- 5) Guest lectures were organized according to the academic calendar. Lectures on Motivation and Skill Development by the Life Skills Cell, Progress of LIC were organized.
- 6) A program on Safety & Traffic Rule Awareness was also organized.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) A training and recruitment drive by Tata Consultancy Services (TCS) for the final year students.
- 2) Book Exhibition organized at Central Library.

*\*Details provided in Annexure ii*

7.4 Contribution to environmental awareness / protection

- 1) A visit to National Environmental Engineering Research Institute (NEERI) is organized regularly.
- 2) To lessen carbon emission in the college campus, it was decided that the teachers would observe No-Vehicle Day in a week.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Details are mentioned in Annexure iii**

**8. Plans of institution for next year**

- 1) To get the Alumni Association registered.
- 2) To conduct Green Audit of the college premises.
- 3) To make the Campus Wi-Fi enabled.
- 4) To introduce TALLY course for the students.
- 5) Collaborative activity under Institutional Social Responsibility

Name **Dr. A. M. Shende**

Name **Dr. Mrs. A. H. Sheikh, Principal**



\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
\*\*\*

## Annexure i

### **Feedback :**

#### **Parents:**

The Parents – Teachers Association meets regularly every year. The following feedback was collected from the parents:

1. Some of the students turn up from the suburban rural areas. The parents suggested that a bus service may be started by the College for the purpose.
2. Some of the girls feel insecure due to the presence of anti-social elements around the college premises.
3. The slow learners should be given extra coaching in the subjects like English.
4. Competitive Coaching classes like Entry-in-services should again be started for the students who want to pursue MPSC, UPSC
5. Parents also suggested that photo copier facility should be provided in the college premises for the convenience of students.

#### **Alumni:**

The Alumni Association meets regularly every year. The following feedback was collected from the Alumni in the meeting:

1. The Alumni suggested that the Association should be registered.
2. More number of meetings should be held to decide upon activities.

#### **Students:**

The IQAC collects Feedback from the students in the form of a questionnaire annually. The questionnaire consists questions related to teaching, administration, curriculum, infrastructure and security. The following feedback was received by the IQAC:

1. The students were satisfied with the teaching-learning process. With the use of the ICT in the process and the introduction of seminars and presentations for the PG students, the number of student beneficiaries has increased.
2. The students are happy with the TCS – College collaboration which gives them a chance to learn the requirements of the industry.
3. The girl students wanted more secured environment around the college premises.
4. The students wanted more number of text books in the Library and the text book should be retained till the end of the examination.
5. The Commerce students wanted a course of TALLY to be introduced in the college.

## Annexure ii

### **BEST PRACTICE – I :**

- 1) **A training of recruitment drive by Tata Consultancy Services (TCS) for the final year students.**

#### **Goal :**

- 1) To prepare the students for corporate sector.
- 2) To inculcate interview skills and behavioral skills in the students.
- 3) To acquaint the students about the current trends of industry.

#### **Context:**

Majority of the students of the college are from the rural sector. They are unable to fulfill the demands of the growing industrial sector in & around Nagpur City. To bridge this gap the college got the opportunity to impart training to the final year students and to prepare them for future challenges.

#### **The Practice:**

The college signed a MOU with TCS in 2013. Accordingly the college has been organizing training and placement in collaboration with TCS. The trainers from TCS have successfully imparted 100 hours training programme of Campus to Corporate Module every year. The students are taught grammatical structures, expected behavior in corporate sector and the importance of values like honesty, teamwork and dedication. They are also groomed to meet the expectation of the corporate sector. Special efforts are taken in GD &PI. A recruitment drive is organized immediately after this 100 hours training spanned over 20 days. This is usually done after the final year students finish their exams.

#### **Evidence of Success:**

- 1) As a result of this CSR activity around 15 students have been selected for the BPS Unit of TCS situated at MIHAN, Nagpur. They undergo further training of 2/3 months at TCS.
- 2) All the students who have successfully completed the training have received the certificates from renowned company like TCS which has helped them in their career.
- 3) Every year more number of students are participating in the training programme.

#### **Problems Faced:**

Even though many students have benefited by this training, it has been seen that at least 40% of the students drop out of it due to various reasons. The college is working upon including all the students of final year in the training by scheduling the training according to their convenience.

## **BEST PRACTICE – II :**

**Title of the practice:** Organisation of Book Exhibition in the Library.

**Goal:** To make the students familiar with the collection of library and to inculcate the habit of reading in them.

**The Context:** New students have no knowledge about the collection of library. They need books for completing the assignments, to make notes according to syllabus and prepare for various competitions. Hence they need knowledge about the collection of library. Book exhibition helps them to have glimpse of the library collection.

**The Practice :** Books were averaged subject wise. It was further classified as text book and reference book. Students were called classwise and they were taken around the library. They were shown various reference books related to their subjects and they were taught how to browse these resources.

### **Evidence of Success:**

- 1) Enthusiastic participation of students in organising the event.
- 2) Number of issues increased after the exhibition.
- 3) Number of students users also increased after the exhibition.

**Problems Faced:** As such no problem was faced.

### **Contact Details:**

1. Name of the Principal: Dr Afroz H. Sheikh
2. Name of the institution: Shri Binzani City College
3. City: Nagpur
4. Pin code: 440024
5. Accredited status: CGPA 2.87 (Cycle III)
6. Website: [www.binzanicitycollege.ac.in](http://www.binzanicitycollege.ac.in)
7. Fax: ---
8. Mobile: 9923388987, 8600786289
9. Email: [sbct\\_1@yahoo.co.in](mailto:sbct_1@yahoo.co.in)

## Annexure iii

### SWOC Analysis

#### **Strengths:**

1. The College was established in 1930 and registered in 1932. This is the 85<sup>th</sup> year of the College. It has around 1822 students enrolled in its UG & PG classes and the number is on the increase every year. This is the biggest strength of the college.
2. **Accessibility:** the College is centrally located joining the urban and the rural populace. It is preferred by the students from the vicinity due to adequate frequency of transportation facility from the surrounding villages.
3. **Excellent location with Sports facility:** The College is spread over an area of 32 acres of land on the busy Umrer State Highway. It has a huge playground with a well-equipped gymnasium also. The Sports ground is thrown open to public from 6 in the morning till late evening for practicing various games. The vicinity is also used by elderly people for Yoga and Meditation.
4. **Eco-friendly environment:** The College has a tradition of planting saplings on its Foundation Day every year on 17<sup>th</sup> July. As a result of this regular activity, the college now enjoys pleasant atmosphere with many varieties of plants around it. It attracts many birds and butterflies. The College has been instrumental in reducing Carbon Emission in the Campus by observing a No-Vehicle Day once in a week. The College has also kept a number of dustbins at vantage positions thereby reducing the plastic and other menace in it.
5. **Visionary and dedicated stakeholders:** The College is one of the oldest institutions of Nagpur City established in 1930. It is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, under section 2 (f) and 12 (b) of the UGC Act, 1956. At the outset, the College considers its benevolent Management, qualified and dedicated Faculty members and industrious administrative staff as its greatest strengths. This has been the backbone of the College since its inception. Almost 95% of the Faculty members are Ph.D. holders. 3 teachers are members of Board of Studies of various departments. The Alumni Association and the Parents –Teachers Committee organize annual meetings through which the college gets valuable inputs and suggestions.
6. **Well – equipped Library:** The College boasts of its Central Library as it is one of the oldest libraries of Nagpur City. Today it has INFLIBNET facility, OPAC system. It has around 40,000 books and Print Journals. The various departments of the College also have their Departmental Libraries wherein the students are encouraged to use and maintain books.
7. **Laboratories:** the College has a Digital English Language Laboratory catering to the immediate needs of the students coming from vernacular background, a Computer Laboratory for the BCCA students and a Psychology Laboratory also.
8. **Academic Activities:** The College runs two UGC sponsored Career Orientation Courses of ‘Web Designing & E-Commerce’ and ‘Communication Skills and Personality Development’. The College has Post Graduate Departments of Political Science, Marathi, English and Commerce. It also has Research Centers in Political Science, Commerce and English.

9. **Extension Activities:** The College has active NSS, NCC, Lifelong Learning Cell and Cultural Cells. It benefits the students by giving them multiple opportunities and exposure. A wide range of extracurricular activities for all-round development of the students are also provided in the College.
10. **Modern Technology:** The use of technology has made the functioning of the administrative staff and the teaching-learning process both effective and easy. The College has a smart board, U-board, e-pen, 4 classrooms equipped with LCD projectors.

### **Weaknesses:**

1. With the mushrooming of Colleges in the vicinity, the number of quality students has gone down.
2. The number of students coming from economically backward class is more. As a result, they end up doing petty jobs to satisfy their immediate needs. They tend to either drop out in case of failure or end up being irregular to college.
3. The faculty of Arts has limited scope for today's youth. Those desirous of attempting competitive exams only take admission. They concentrate more on the competitive exams than University exams. The B.Com students also concentrate more on their CA/CS/ICWA/ICWS exams. As a result, the University exam results tend to be low.
4. Lack of support of parents is one of the most important reasons for the students to fail. The Parents-Teachers Association has been taking efforts to boost ties with the parents. But most of the families belong to low-income groups and so they fail to attend the meetings.
5. There are vacancies in the administrative section also, thereby pressurizing the present staff. The general discontent affects the smooth functioning of the institution.
6. Some of the classes of Commerce Stream are run on non-grant basis. As a result, teachers are employed on Ad-hoc. Their tendency to switch jobs is more.

### **Opportunities:**

1. Nearly half of the students are from rural background. Higher education is a stepping stone to success for them. Skill based courses can help them in their career.
2. The College has Research Centers in Political Science, Commerce, English. It can attract more Research scholars thereby creating a research atmosphere in the College.
3. A number of Skill based courses can be started in the College for the professional course students.
4. More number of training programs can be started for Sports students to boost their performance.
5. The College can be made paperless with increase in the number of technological devices and CMS software.
6. Nagpur is fast attracting industries. The College can have tie-ups to ensure hands-on experience as interns to learn sales, marketing, insurance, banking related workings. This institute-industry linkage can be very beneficial to the students.

### **Challenges:**

1. There is a poor response to the traditional courses. More number of students opt for professional courses. But owing to the fee structure of these professional courses, not all of the students can afford them.
2. Many self-financing institutions have come up in the vicinity with commercial orientation. It is a challenge to sustain amongst them focusing on the core values and ethics of the College.
3. It takes a lot of efforts on the part of the teachers to give quality placements to students coming from rural background.
4. Number of permanent teachers is less due to the policy of the Government. It affects the working of the various cells and departments. The College is unable to introduce new skill based courses as they would need dedicated permanent teachers to take the responsibility.

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